**SECTION 4**

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| **2016-2017 GROWTH FUNDING APPLICATION FOR** **NON RECURRENT FUNDING****RESEARCH/PROJECT - BUSINESS CASE**  |

**TOTAL FUNDING REQUESTED $**

Business Cases should align with the priorities and strategic direction of the WA HACC Program.

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| **Purpose** Briefly describe the purpose/objectives of the research/project, which also clearly explains why the research/project is necessary (e.g. HACC target group supporting and unmet need or demand).  |

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| **Scope*** Outline the scope
* Outline how the research/project fits with WA HACC Program policy and the reform agenda
* Identify other projects/initiatives that may relate to the project and support the proposal
* Include independent supporting data and information (e.g. research, the HACC target population supporting)
* Why is this option the most viable (*For more complex research/projects a cost benefit analysis may be required*)
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| **Activities**Describe the anticipated activities to be undertaken including any specified stages of development and the expected improvements/benefits to be achieved by undertaking the research/project in line with WA Health “Strategic Priorities” and the HACC Program. |

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| **Implementation/Management Strategy**Describe how the research/project will be implemented, managed and monitored, covering the points below:* **Timeframe -** Outline the timeframe for completion, including milestones and deadlines
* **Who will be accountable**  Describe the roles and responsibilities of the parties – service

provider and sub-contractor/consultant, including the proposed role of the DoH* **Resources Required -** Provide a detailed and realistic account of the resources required. Identify funding being sought from the HACC Program and whether funding has been identified and/or sought from other sources.
* **Skills Required -** Document the service provider’s ability to undertake the project. Identify the required knowledge, skills, expertise and experience required to enable the research/project to be successfully completed.
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| **Deliverables/Evaluation Arrangements**Describe how the research/project will be formally evaluated against the stated purpose/objectives by whom and the timeframe and identify the method for measuring the outputs/outcomes. |

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| **Reporting Requirements** Describe the outcomes that are sought and the outputs to be produced. The outcomes should be measurable and align with the objectives of the project. |

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| **Risks**Identify any risks associated with the project such as: * safety to client/carer and/or employees
* financial risk
* industrial relations and workforce issues
* conflicts of interest
* risks to the service provider
* risks to Government/Department of Health (*including ownership of Intellectual Property, if not proposed to be owned by Government/Department*).
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| **Budget**Identify estimated budget for each stage of the research/project. |

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| ***Supported by PO******Yes No***  |