

This advice is to be provided to the Freedom of Information Officer located within the Corporate Governance Directorate as soon as the request is received.

There are also occasions when an FOI applicant will submit identical applications to a number of agencies and when this occurs, a single, WA Health response may be appropriate. In this instance, the Corporate Governance Directorate will act as the co-ordination point for these applications.

It is also important that in all circumstances, the FOI Co-ordinators of respective agencies liaise with their Public Affairs Units with respect to the management of public relations issues that arise from the disclosure of FOI documents. In particular Public Affairs Units **must** be informed of all FOI applications received from media outlets.

Conclusion:

By following the above processes, WA Health will be able to more effectively manage issues surrounding the release of contentious material under FOI and ensure a co-ordinated FOI response occurs where this is appropriate. This will provide benefits both for WA Health and the FOI applicant.

Peter Flett
A/Director General

No Longer Applicable - Rescinded 10 August 2020