

Engagement of Medical Practitioners under Contracts for Services Policy

1. Purpose

This Policy regulates and ensures uniform terms of engagement, by Health Service Providers, of Contracted Medical Practitioners to provide medical services to public patients admitted to a public health care facility.

This Policy is mandatory requirement under the [Procurement Policy Framework](#).

2. Applicability

This Policy is applicable to all Health Service Providers.

3. Policy requirements

When engaging a medical practitioner under a contract for services, Health Service Providers must ensure that the contracts entered into are consistent with the:

- [Fee For Service Medical Services Agreement Template no subcontractors](#).
- [Fee For Service Medical Services Agreement Template with subcontractors](#).
- [Day Rate Medical Services Agreement Template](#).

Health Service Providers must adapt the standard templates and adopt Health Service Provider specific templates for all classes of Contracted Medical Practitioner engagement. Health Service Providers must obtain the prior approval of the Policy Owner for Health Service Provider specific templates.

4. Compliance, monitoring and evaluation

Health Service Providers must maintain comprehensive records of all engagements of Contracted Medical Practitioners. Health Service Providers must provide for systematic auditing of compliance with this Policy as part of the Health Service Providers' internal audit plans. The System Manager will use the results of Health Service Provider compliance audits and records relevant to the administration of Medical Services Agreement to monitor compliance with and evaluate the effectiveness of the Policy. The System Manager may also conduct audits into Health Service Provider compliance with the Policy.

5. Related documents

The following documents are mandatory and required to give effect to this Policy:

- [Fee For Service Medical Services Agreement Template no subcontractors](#).
- [Fee For Service Medical Services Agreement Template with subcontractors](#).
- [Day Rate Medical Services Agreement Template](#).

6. Supporting information

The following documents inform this Policy (i.e. documents that are not mandatory to the implementation of this policy but may support the implementation of the Policy):

- N/A

7. Definitions

The following definitions are relevant to this Policy.

Term	Definition
Contracted Medical Practitioner (CMP)	A medical practitioner engaged by a Health Service Provider under a Medical Services Agreement to provide medical and other services in a Health Care Facility.
Medical Service Agreement (MSA)	A contract for the provision of medical services between a medical practitioner and a Health Service Provider
Health Care Facility	A place or places (however titled) in which a medical practitioner undertakes clinical practice including, but not limited to, a hospital, a mental health facility or community health service under the control of a Health Service Provider.

8. Policy owner

Deputy Director General

Enquiries relating to this Policy may be directed to:

Title: Director Legal and Legislative Services

Division: Strategy and Governance

Email: legal.services@health.wa.gov.au

9. Review

This mandatory policy will be reviewed and evaluated as required to ensure relevance and recency. At a minimum it will be reviewed within 1 year after first issue and at least every 2 years thereafter.

Version	Effective from	Effective to	Amendment(s)
MP0079/18	14 February 2018	28 May 2019	Original version
MP0079/18 v.1.1	28 May 2019	31 January 2021	Minor Amendment – Fixed broken links

The review table indicates previous versions of the mandatory policy and any significant changes.

10. Approval

This mandatory policy has been approved and issued by the Director General of the Department of Health.

Approval by	Dr David Russell-Weisz, Director General, Department of Health
-------------	--

Page 2 of 4

Before referencing this mandatory policy please ensure you have the latest version from the [Policy Frameworks](#) website.

Approval date	12 February 2018
Published date	28 May 2019
RMR#	D-AA-18-3715

Before referencing this mandatory policy please ensure you have the latest version from the [Policy Frameworks](#) website.



This document can be made available in alternative formats on request for a person with a disability.

© Department of Health 2018

Copyright to this material is vested in the State of Western Australia unless otherwise indicated. Apart from any fair dealing for the purposes of private study, research, criticism or review, as permitted under the provisions of the Copyright Act 1968, no part may be reproduced or re-used for any purposes whatsoever without written permission of the State of Western Australia.