



SMHS Research Ethics and Governance Schedule of Administrative Charges

The following fees¹ apply to all applications to review research projects made to all South Metropolitan Health Service (SMHS) sites commencing 1 July 2015.

For commercially sponsored research, these fees are incurred by the sponsor. The payment will be invoiced directly to the external sponsor by the Research Ethics and Governance Unit, irrespective of whether the research project commences.

Non-commercial trials must still record these fees within the Budget Form on the Research Governance Service. However, these fees are funded by in-kind support from SMHS Executive and will not be invoiced.

This applies to all Human Research Ethic Committee (HREC) applications and all research governance applications lodged with the SMHS centralised Research Ethics and Governance Unit after 1 July 2016.

Table 1. Fees for the review of commercially sponsored research (excluding GST).

	Scientific & Ethical Review	Research Governance Review
Commercial sponsored new project (single site)	\$3,500	\$3,500
- Per additional Site-specific assessment form (SSA)	No additional charge	\$1000
Addition of sub-studies or extensions to approved projects	\$1,750	\$1,750
Amendments to approved projects (commercially sponsored)*	\$600	\$600

*Amendments include any changes to the protocol (excluding minor administrative changes) and any contractual amendments including budget and legal revisions.

Review of fees will be conducted after 3 years.

¹ Fees do not influence the decision of the HRECs and the same fee is charged regardless of the outcome of the submission. The fees cover the cost of reviewing the documents and the associated administrative responsibilities and are used to support the functions of the Research Ethics and Governance unit.