

Step 6 Task Checklist	Check √
6.1 Collect data alongside program implementation as intended in the Research and Evaluation Plan.	
6.2 Record process notes regarding any difficulties encountered in collecting data that may influence the quality of data collected or response rates achieved.	
Step 7 Task Checklist	Check √
7.1 Analyse data as intended in the Research and Evaluation Plan.	
7.2 Record process notes regarding any issues encountered in analysing data that may influence the interpretation of the data and its validity in results presented.	